



P.O. BOX 151
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SAFETY RULES and PROCEDURES

1. Hardhats, shirts, long pants, and construction grade boots are to be worn at all times.
2. All excavation is to be approved by the superintendent prior to the excavation and reviewed and inspected by the foreman and superintendent for spoilage set back or the need for shoring and guarding.
3. Fall protection must be provided for all elevated work surfaces where guarding is not provided.
4. All ladders must follow approved safety design, construction, and erection prior to use.
5. All concrete forms should be properly designed by the project engineer and inspected by the foreman or superintendent for stability and capacity before concrete placement.
6. Proper personal protective equipment shall be used on all jobs to guard against the exposure present.
7. All shoring for concrete slab forms should be inspected for stability and capacity by the foreman or superintendent before concrete placement.
8. All form ties and hardware should be inspected for stability and capacity by the foreman or superintendent before concrete placement.
9. Notify the superintendent or foreman prior to performing welding and cutting operations.
 - a. A 10lb. Fire extinguisher should be available at all times.
 - b. Flammable materials should be removed from the area.
 - c. Proper lens shade eye protection is required.
 - d. A fire watch should set on the floor below the cutting and checked after.
10. All rigging of materials to be lifted should be done in a safe manner, with only approved and rated equipment.
11. All floor openings and edges should be barricaded properly. Notify the foreman or superintendent prior to the removal of any guarding or barrier.
12. All scaffolds will be structurally sound and must have guardrails, proper staging, toeboard or fall protection must be provided.
13. The job site should be kept clean and orderly, utilizing the specified rubbish area.
14. Materials should be stored in designated areas. Check with the supervisor prior to placement.

15. All gas cylinders should be properly stored with caps on and tied in an upright position.
16. All fuel cans and storage drums should be clearly labeled identifying their contents and only stored in approved safety cans. They should be removed from the building at the end of each shift.
17. All power activated tools should be operated only by trained and certified operators.
18. A foreman or superintendent must authorize the entry of all flammable liquids into the building. The flammable liquid's content must be clearly labeled.
19. The use of drugs or alcohol is prohibited on the job site. Anyone suspected of drug or alcohol use prior to arriving at the job site will not be allowed to remain or return to the job site.
20. All applicable state and federal regulations are to be observed and followed.
21. In the event of an emergency, call 911.

Initials_____